



Project Manager

Outline of Role

The Project Manager will ensure that SHEco maintain industry-leading standards of excellence in project management and project delivery. Maintain excellent relationships with all customers, colleagues and external organisations.

Main Responsibilities

- Project Management - Responsible for initiating, planning, executing, monitoring/controlling and closing of short- and mid-term projects; including timeline/meeting/risk/financial management and status reporting
- Project Leadership - Drive activities and decisions to ensure the right support structure to efficiently deliver projects (timing, phasing, resourcing, procurement, co-ordination)
- Directly reporting to the business General Manager
- Assist with proposals, sales and business activities
- Liaise with the QHSE department during internal audits to recommend improvements in Project Management Procedures and ensure Company's compliance with statutory regulations and legislation
- Support organisational or other changes considered necessary by the Company to achieve and maintain optimum efficiency

Key Criteria for Role

- Completed technical college or university degree (Bachelor's or Master's Degree in Engineering would be advantageous).
- 3-5 years' experience in Project Management working with Project Management Methods and Tools
- Experience in presenting proposals and reporting to management level
- Advanced MS Office Skills (emphasis on MS PowerPoint, Excel and Project)
- Experience of AutoCAD and Knowledge of BIM would be advantageous.
- Excellent communication and presentation skills in English – additional languages are a plus
- Experience in directly working with cross-functional teams
- Ability to deliver quick results with minimal supervision and a structural approach

SHEco Ltd is an equal opportunities employer.